



Knox Box Requirements

Applications:

- ◆ Available from the Fire Safety Office
 - 1) Phone – (716) 631-7142
 - 2) Fax – (716) 631-7192
 - 3) Email – firesafety@amherst.ny.us

Recommended Type of Knox Boxes:

- ◆ Series 3200 with hinged door either recessed or surface mount.

Location:

- ◆ Install to the right of the main entrance or entrance where the fire alarm panel is located.

Height:

- ◆ A height of 4 to 5 feet above grade level.

Sticker:

- ◆ Locate on main entrance door near the door latch.

Keys:

- ◆ Building main entrance key / master key.
- ◆ Fire Alarm Keys
- ◆ Elevator Key and or Elevator Room Key
- ◆ Elevator Door Key
- ◆ Fire Sprinkler Room

****Items above are subject to the Fire Inspectors' Discretion***

Where Required:

- ◆ Any Buildings or Occupancies with:
 - 1) Fire Sprinkler systems
 - 2) Fire alarm systems
 - 3) Elevator
 - 4) Specialized Hazards or Equipment

Fire Inspector Notifications:

- ◆ Change in occupants
- ◆ Any changes to the building keys or systems

