



TOWN OF AMHERST

TOWN CLERK'S OFFICE

5583 MAIN STREET
WILLIAMSVILLE, NEW YORK 14221
(716) 631-7021
FAX (716) 631-7152
www.amherst.ny.us

Francina J. Spoth
Town Clerk

Kathleen Cooper
Deputy Town Clerk

Timothy Koller
Deputy Town Clerk

WALK/RUN/BIKE/PARADE EVENT APPLICATION

Date of application:	
Requesting Organization:	Name of Representative:
Address:	
Business phone:	Cell phone:
Email:	

Name of event: _____

Event Date: _____

Event times (include necessary setup/cleanup): _____

YOU MUST ATTACH A MAP OF THE ROUTE TO THIS APPLICATION

Please describe route: _____

Est. number of participants: _____

(Please include walkers/runners/bikers, volunteers, staff, etc. in this total)

For groups with 1,000 or more participants, a safety/emergency plan must be submitted.

***Please make sure you have approval from your Fire Chief prior to submitting application.**

Return this application to the Town Clerk's office with your \$25.00 non-refundable fee

FOR INTERNAL USE ONLY

Application Fee Paid on: _____

Approval received from: _____ Central Fire Alarm _____ Emergency Services
_____ Police Department _____ Youth & Recreation

Estimated Police costs: _____

Amount due: _____

Date received from applicant: _____